

City of Manchester
Information Systems Meeting Minutes
February 10, 2025 @ 4:30 PM

The Information Systems (IS) Committee held its regular meeting on Monday, February 10, 2025 at 4:30 PM in the Board Room at City Hall.

Present for the meeting were Chairman Crosslin, Alderman French, Information Systems Director Smotherman, Mayor Hobbs, Becki Johnson, and Dale Robertson. Alderman Parsley was absent.

Alderman French made a motion to approve the agenda and second by Chairman Crosslin. Minutes approved with a vote of 2-0.

Alderman French made a motion to approve the prior minutes and second by Chairman Crosslin. Minutes approved with a vote of 2-0.

No citizens were present.

Mayor Hobbs discussed a new logo for the redesign of the city website. He talked about the website group narrowed the different logo designs down into a smaller group. A couple of the items on the different logo designs were changed to include oval and round. Mayor Hobbs said the biggest issue that needs to be resolved is the history of the date when the City of Manchester was established. Dale Robertson discussed researching the date via the Internet. He said that the historical society has an article that Manchester came into existence in 1836 when Coffee County was made a county and the name was changed from Mitchellsville to Manchester. The first charter shows a date of 1905 so which date is to be used. Chairman Crosslin asked if Manchester was considered the county seat in 1836. Dale Robertson said it was made the county seat in 1836. Chairman Crosslin said that he would do 1836. Alderman French said that he agrees with Chairman Crosslin and there could be a reason that Manchester chartered again. For example, Manchester has a private act charter and that may have been the first time Manchester could do a private act or change from an established code. Mayor Hobbs asked if everyone liked the designs or the colors or keep the logo the City's has. Alderman French made a recommendation to use a company like 99 Designs to help with the logo design and a branding kit. He said that he also liked the ones that were designed. Alderman French and Chairman Crosslin agreed on one certain logo design they liked. Alderman French made a motion to send the selected certain logo design to the BOMA and second by Chairman Crosslin. The motion was approved with a vote of 2-0.

Director Smotherman updated the committee on the status of the IT Support Technician position and that interviews are starting.

Director Smotherman updated the committee on existing and new projects that are happening in the IS Department. Mayor Hobbs discussed the role of the new hire and doing the day-to-day functions.

Other comments included that livestreaming issues in January were fixed and February went well. Alderman French commented that there seemed to be a lag in placing votes with the voting devices. Mayor Hobbs said that we will use more livestreaming features as we go along like getting front live shots of the person speaking at the podium.

Alderman French made a motion to adjourn the meeting and second by Chairman Crosslin. It was approved with a vote of 2-0.

Chairman of I.S. Committee